

**Amateur Radio on the International Space Station, Inc. (ARISS-USA)
Board Meeting January 22, 2022, 1300 EDT**

Location: Virtual, using Goto Meeting Software

Call To Order: Frank Bauer called the meeting to order at 1300 EDT

Roll Call:

Board Members:

Frank Bauer – Executive Director

Marty Schulman– Associate Director

Tom Henderson - Board Secretary

Carol Jackson – Board Treasurer

Senior Officers/Sponsor Liaisons:

Kathy Lamont – Director of Education

Randy Berger – Director of Engineering

Rosalie White – ARRL Representative to ARISS

Agenda

I. Old Business

1. The ARISS 2021 Budget vs Actuals were discussed.

The board voted unanimously to adopt the 2021 Budget Actuals, and for them to be used for the basis of FY 2022 ARISS-USA Accounting.

2. The board discussed the 2021 Balance sheet.

The board voted unanimously to adopt the 2021 Balance Sheet for purposes of FY 2022 ARISS-USA Accounting.

3. Having the approved inputs, the board discussed a proposed FY 2022 Cash Budget for ARISS.

The board voted unanimously to adopt the 2022 Proposed Cash Budget.

II. New Business

1. Discussions were held regarding investing grant funds. Marty S. and Randy B. said they would investigate other organizations' funds management for the next board meeting.

2. Discussions were held as regards setting travel, expenses, and per-diem rules that would apply to those traveling under ARISS aegis. Frank and Marty are assigned the task of researching a policy and working with Carol on specific forms and policies to be used for travel.

3. A closed session was held to discuss 1099 contractor compensation.

4. A motion was made to recognize the contributions of Kathy Lamont and Rosalie White's ongoing contributions to ARISS. This was passed unanimously.

No further business, the meeting was adjourned by acclamation at 14:37 EDT.

Submitted 14 March 2022

Tom Henderson, Board Secretary, Amateur Radio International Space Station, Inc.