

Amateur Radio on the International Space Station, Inc. (ARISS-USA)

Board Meeting February 18, 2023

Location: Virtual, using Goto Meeting Software

Call To Order: Frank Bauer called the meeting to order at 1300 EDT

Roll Call:

Board Members In Attendance

Frank Bauer – Executive Director

Marty Schulman– Associate Director

Tom Henderson - Secretary

Carol Jackson – Treasurer

Senior Officers/Sponsor Liaisons:

Kathy Lamont – Director of Education

Dave Taylor -AMSAT-NA Liaison

Rosalie White – ARRL Liaison

Agenda

I. Old Business

1. The ARISS 2022 Budget vs Actuals were discussed. Minor changes in ledger were discussed.
2. The board voted unanimously to adopt the 2022 Budget Actuals.
3. The ARISS 2023 Budget was proposed and discussed. Discussions surrounded the projected income, higher revenue and expenses, and the effects of uncertain inflation projected, as well as project hardware costs.
4. Having the approved inputs, the board discussed a proposed FY 2023 budget for ARISS.
5. The board voted unanimously to adopt the 2023 Proposed Cash Budget.

II. New Business

1. The board will consider the recommendations of the ARISS-USA auditors. The board will consider the adoption of a protocol to consider an approval process for projects. Several methods of employing an approval process ideas were discussed. The board felt that two processes, budgeting and disbursements must be tracked in the protocol developed. An SOP will be discussed in a future meeting.
2. Final details for an upcoming Strategic Planning Meeting will be finalized.

III. Adjournment

No further new business, the meeting was adjourned at 13:42 EDT.

Respectfully submitted February 28, 2023

Tom Henderson

Secretary, ARISS-USA